

# KYC and AML policy

MTHUB Solutions Corp., hereinafter referred to as the "Company" or "MTHUB", fully complies with international laws and implements modern solutions in the field of Know Your Customer (KYC) and Anti-Money Laundering (AML) policies.

This document applies to all Users using the Company's services, regardless of their purpose.

## 1. Providing personal data

a) The User undertakes, at the request of the Company, to provide personal information, including current documents confirming the identity, as well as the address of residence or registration.

b) Additionally, in some cases, the Company has the right to request the User to provide video verification, which includes demonstration of the face area and original copy of an identification document.

c) The User undertakes to provide data in good quality, sufficient to determine their authenticity.

d) If, during the KYC procedure, a person is found in the list of sanctioned persons or is involved in political activities, and is also associated with politics or relatives of politicians, the Company has the right to refuse service to the User. The KYC procedure in this case is not considered successfully completed.

e) If the User is not able to undergo the procedure on his own due to illness or other significant reason, the procedure can be completed by his representative with the provision of original notarized documents.

f) The Company has the right to request that the User go through a repeated KYC procedure using other tools and services of personal identification.

## 2. Relevance of personal data

a) Only up-to-date data and media are used for identity verification. The User profile data must match the data indicated on the physical media.

b) Verification of the address of residence must be confirmed by a document no older than 3 calendar months.

c) Upon the expiration of the validity of documents or other media, the User undertakes to provide up-to-date data within a period not exceeding 14 calendar days.

### 3. Origin of funds

- a) The User, at the first request of the Company, undertakes to provide information about the origin of funds or their equivalent, including all assets.
- b) The Company has the right to suspend any transactions of the User, as well as suspend the account until the User provides data on the origin of funds.
- c) The Company, in making decisions regarding the User's account, has the right to use third-party services that allow assessing the risks of the transaction. If there is information about the criminal origin of funds, the User's account may be blocked, and the information transferred to law enforcement agencies.

### 4. Third parties

- a) Payments by third parties are prohibited by this Company policy. Also, the Company does not make transfers at the request of the User to third parties.
- b) In the event of death or other unforeseen events associated with the loss of the User's legal capacity, his account may be blocked, and the funds transferred to the legal heirs. To complete this procedure, it is necessary to provide all the necessary documents certified by a notary.

### 5. Communications

- a) The company has full-time employees ensuring this KYC and AML policy. These employees have the right to contact the User and request any information necessary to comply with applicable law.
- b) Unless otherwise provided, the Company may use e-mail and special forms posted on the Company's website to communicate with the User.